

# 2020 AP Exam Day Checklist

Directions: Complete this checklist for each AP® Exam you take this year.

Go to [cb.org/ap2020](https://collegeboard.org/ap2020) for the AP Testing Guide, videos, and other resources.

<p>Write your <b>8-character AP ID</b></p> <p>You can find this in your exam confirmation email, your exam e-ticket email, or on My AP (<a href="https://myap.collegeboard.org">myap.collegeboard.org</a>).</p>	<p>_____</p>
<p>Write the <b>name of your exam</b></p>	<p>AP LANGUAGE &amp; COMPOSITION</p>
<p>Exam start at 2pm</p> <p>You must click your e-ticket to check in and complete security checks 30 minutes before your local exam start time.</p>	<p>Exam date: MAY 20, 2020</p> <p>Exam check-in time: 1:30 PM</p> <p>Exam start time: 2:00 PM</p>

## Am I Ready to Test?

- I have my AP Exam e-ticket email for this subject or have access to my e-ticket on My AP ([myap.collegeboard.org](https://myap.collegeboard.org)). I have checked that the ticket is for this exam, not for another AP Exam I'm taking, and has today's exam date on it.
- My device is plugged in.
- When I click on a link, the browser that opens is Chrome™, Firefox®, Safari, or Edge. The exam will not open in other browsers, so I have confirmed my default browser is one of these four browsers, which support online AP Exams.
- I have practiced with the exam demo at [cb.org/apdemo](https://collegeboard.org/apdemo), which confirms that my device and browser will be able to access the exam.
- If I will be typing my exam, I have opened a Google Doc, a Word doc, or another type of document I will type my response into. I have prepared one document for English and history exams and two for other subjects. I have typed my 8-character AP ID and my initials at the top of each document.
- If I will be handwriting my exam, I have prepared one set of pages for English and history exams and two sets of pages for other subjects. I have written my 8-character AP ID, my initials, and the page number at the top of each page.
- I have reviewed the list of required materials for this specific exam at [cb.org/apexamdaydocs](https://collegeboard.org/apexamdaydocs) and printed or downloaded a copy of any required documents.

- I have reviewed the exam security guidelines and understand the consequences for incorporating work that is not my own or collaborating with anyone during the exam.
- If I've been approved by the College Board to test with accommodations, I've reviewed the information at [cb.org/ap2020accommodations](https://collegeboard.org/ap2020accommodations) and have any needed assistive technology and devices.
- I confirmed that my device can access the internet by Wi-Fi or cellular data, has at least 30MB of available storage, and is charged to at least 25% battery power or is plugged in.
- I'm in a location with no or limited background noise where my voice can be recorded clearly.

## During the Exam

- Once the exam has started, I won't refresh the browser or use the back arrow.
- I will keep the exam question open on my device so I can see the timer and 5-minute warning.
- When I see the onscreen warning that time is almost up (5 minutes before the deadline for submitting my response), I will STOP working on my response and start the process for attaching/pasting and submitting it.
- I understand that if I do not attach or paste my response and click **Submit** before the countdown on my screen is complete, I will receive 0 points for that question.
- If I accidentally close my browser or tab, temporarily lose my internet connection, or experience some other disruption, I will click my e-ticket to rejoin my exam.

- If I can't rejoin my exam, lose too much time trying to regain access, or do not see a "**Your AP Exam is Complete**" message at the end of the exam, I can request a makeup test by completing the form at [cb.org/requestmakeup](https://collegeboard.org/requestmakeup).
- I will start my exam from my e-ticket on the device that has the AP World Languages Exam App installed.
- I will not open the app directly. When prompted, I will select **Start My Exam** to launch the app. This is the only way to start the exam.
- Once I've launched the app by selecting **Start My Exam**, I will complete my exam using the app.

## After the Exam

- I will sign in to My AP and indicate the college, university, or scholarship program that should receive my free score report. Deadline: **June 20, 2020**.
- I will report information about cheating attempts at: [collegeboard.org/reportcheating](https://collegeboard.org/reportcheating).
- I will let off some steam in a Google Meet with Prince and my peers.

# What to Have Ready on Exam Day

## **Required**

- Exam ticket email
- Completed [Exam Day Checklist](#), including AP ID
- Device: laptop, tablet, smartphone
- Browser: Chrome (recommended), Firefox, Safari, or Edge
- Internet or cellular connection
- Assistive technology and devices (if applicable, for students approved to test with accommodations)

## **Recommended for students typing responses**

- Microsoft Word, Google Docs, Notes, or another app to enter and save text

## **Permitted**

- Your class notes or study guides  
SAYS/DOES/BECAUSE
- Textbooks and other classroom resources
- Previous assignments or assessments